



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, FEBRUARY 11, 2014

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 11, 2014 at 7:01 p.m. in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:01 p.m. by Vice-Chair Burkholder.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee MacNeil

2. Roll Call

Vice-Chair Burkholder noted that Trustee Charbonneau, Trustee Nieuwesteeg and Student Trustee Atallah were excused and that all other Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau				✓
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah				✓
Dallas McMahon	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Vice-Chair Burkholder informed the Board that Items C6, C7 and C8 under Section C Committee and Staff Reports, will be presented first on the Agenda as Items C1, C2 and C3.

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 11, 2014, as amended.

CARRIED

4. **Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. **Approval of Minutes of the Committee of the Whole Meeting of January 14, 2014**

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 14, 2014, as presented.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. **Holy Childhood Walk**

Mark Lefebvre, Superintendent of Education introduced Mary Lou Vescio, Principal of Alexander Kuska K.S.G. Catholic Elementary School who gave a brief update on the Holy Childhood Walk.

Principal Vescio informed the Board that Niagara Catholic's elementary schools have supported the Holy Childhood Association for the last twenty-nine (29) years. She reported that thirty-three (33) elementary schools took part in this year's Holy Childhood Walkathons in an effort to raise money for various countries in Africa, South America and Asia. The walkathons were conducted through October and early November and raised \$8,755.71.

2. **Innovation, Creativity and Entrepreneurship (ICE) Training Pilot Summary Report**

Superintendent Lefebvre introduced Ivana Galanta, Consultant K-12 Technology/Specialist High Skills Major and Jennifer Piroso, Board Lead, Specialist High Skills Major/School-College-Work, who presented an overview of a brief outline of how the Niagara Catholic District School Board's participation in the Ministry of Education Innovation, Creativity and

Entrepreneurship (ICE) Pilot Project. Specialist High Skills Major (SHSM) secondary students formed the Niagara Catholic Company and manufactured and constructed five (5) NHL standard size and twenty (20) youth size steel hockey nets to sell to the public.

Niagara Catholic partnered with several community businesses, such as Harrow Sports, Oskam Steel Fabricators Inc., RBC, Job Gym, Seaway Mall, Niagara Economic Development, Brock University Athletics and Brock University Good man School of Business. Jeff Corey, National and Brand Manager of Harrow Sports spoke about his involvement and the involvement of his company in the (ICE) project. He praised the students for the quality of the hockey nets they produced and spoke of their commitment to the project. He said that his company would willingly be involved in similar projects in the future.

Students from Notre Dame College School and Blessed Trinity Catholic Secondary School Lisa Capastagno, Joshua Jones, Darrien Temprile and Nicole Therrien spoke of their experiences in being involved in the project and the valuable lessons learned in being exposed in all aspects of manufacturing, marketing and selling a product.

Mary Ann Edwards, Director of The Rankin Cancer Run was presented with a cheque for \$3,360.00 from the proceeds of the sales of the hockey nets. She thanked the Board for the donation given to the Rankin Cancer Run and congratulated the Board for their commitment with running the program.

Staff and students answered questions of Trustees

3. **Building a Suicide Alert Community Through Applied Suicide Intervention Skills Training (ASIST): Niagara Catholic District School Board's Plan to Implement Mental Health Support**

Yolanda Baldasaro, Superintendent of Education presented the report on Building a Suicide Alert Community Through Applied Suicide Intervention Skills Training (ASIST): Niagara Catholic District School Board's Plan to Implement Mental Health Support. She introduced Andrea Bozza, Mental Health Lead who provided an overview of the program designed to help caregivers recognize risk and learn how to intervene to prevent the immediate risk of suicide.

The ASSIST program will be delivered by Niagara Catholic certified trainers to all administrators and various employee groups within Niagara Catholic over the next two months.

Superintendent Baldasaro and Ms. Bozza answered questions of Trustees

4. **Policy Committee**

4.1 **Unapproved Minutes of the Policy Committee Meeting of January 28, 2014**

Moved by Trustee MacNeil

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 28, 2014, as presented.

CARRIED

4.2 **Approval of Policies**

Policy Committee Chair Burkholder presented the Policy Committee recommendations to the Committee of the Whole for consideration.

4.2.1 Religious Education for Teaching Staff Policy (201.3)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Religious Education for Teaching Staff Policy (201.3), as presented.

CARRIED

4.2.2 School Generated Funds Policy (301.6)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the School Generated Funds Policy (301.6), as presented.

CARRIED

4.3 Policy and Guideline Review 2013-2014 Schedule

John Crocco, Director of Education Secretary/Treasurer presented the Policy and Guideline Review 2013-2014 Schedule for Trustees' Information.

5. Revised Attendance Area Boundaries for St. Ann Catholic, St. James Catholic and Assumption Catholic Elementary Schools

Superintendent Baldasaro presented the report on the Revised Attendance Area Boundaries for St. Ann Catholic, St. James Catholic and Assumption Catholic Elementary Schools. She explained that a review of the boundary descriptions for the schools named in the report showed that slight wording changes were required to keep the boundary descriptions clear and consistent and would not have any impact on the families.

Moved by Trustee O'leary

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that the following revisions occur to the current attendance area boundaries for St. Ann Catholic, St. James Catholic and Assumption Catholic and approve the recommendations as presented.

THAT the new boundary description for St. Ann Catholic Elementary School be described as:

East: Commencing at Lake Ontario and Lake Street (centerline) to

South: Lakeshore Road (centerline) to Lakeport Road (centerline) to Linwell Road (centerline) to Ontario Street (centerline) to Ontario Jaycee Gardens (Fairview Creek) projected west to Twelve Mile Creek South to Hwy 406 to Vansickle Road N (centerline) to Martindale Road to Erion Road (centerline – and its extension) to

West: Hwy 406 to the QEW to

North: Fifteen Mile Creek to Lake Ontario to the point of commencement on Lake Street (centerline)

THAT the new boundary for St. James Catholic Elementary School be described as:

East: Commencing at Lake Ontario and Vine Street (centerline) to

South: Linwell Road (centerline) to

West: Lakeport Road (centerline) to Lakeshore Road(centerline) to Lake Street (centerline) to

North: Lake Ontario to the point of commencement on Vine Street

THAT the new boundary description for Assumption Catholic Elementary School be described as:

East: Commencing on the City Boundary (St. Catharines & Niagara on the Lake) to

South: Linwell Road East (centerline), crossing Welland Canal to Linwell Road (centerline) to

West: Vine Street (centerline) to

North: Lake Ontario to the point of commencement on the City Boundary as presented.

CARRIED

Superintendent Baldasaro answered questions of Trustees

6. Pupil Accommodation Review for St. Christopher/St. Theresa Catholic Elementary School Submission Timelines

Ted Farrell, Superintendent of Education presented the report on the the Pupil Accommodation Review for St. Christopher/St. Theresa Catholic Elementary School Submission Timelines.

Director Crocco expanded on the next steps and timelines. He reported that all meeting dates timelines, listed in Appendix 3 of the report, meet the requirements outlined in the Board's Pupil Accommodation Review Policy (701.2) and The Ministry of Education guidelines.

Director Crocco and Superintendent Farrell answered question of Trustees.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that the St. Catharines Pupil Accommodation Review Schedule (Appendix 3) for 2014 be approved.

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that the Niagara Catholic Pupil Accommodation Review Guidelines (Appendix 4) for Public Input be approved.

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that for the Pupil Accommodation Review Process for the 2013-2014 school year, in accordance with Board By-Law Section 17 -Rules of Order - Subsections 1 and 2; Board By-Law Section 13 -Delegations, be modified as outlined in the Niagara Catholic Pupil Accommodation Review Guidelines for public input.

CARRIED

7. Award of Computer Tender

Director Crocco introduced the report on the Award of Computer Tender.

Ted Farrell, Superintendent of Education and Giancarlo Vetrone Superintendent of Business and Financial Services explained the need to upgrade a large number of XP computers throughout the system. The provision for the acquisition of computer equipment through an operating lease over a period of four (4) years was included in the Board Budget for 2013-2014.

Superintendents Vetrone and Farrell answered questions of Trustees.

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board the awarding of the tender of computer operating leases to Telecom Computers, funded through HP Financial Services, for the following computer equipment, as presented:

1500 Units All-in-one Desktop Computer Hewlett-Packard Model
#HP8300(8300CTO) as presented.

CARRIED

Director Crocco thanked the Trustees for their approval of the recommendation which would be considered at a Special Meeting of the Board following the Committee of the Whole Meeting that evening.

St. Martin Catholic Elementary School Architectural Design

Scott Whitwell, Controller of Facilities Services introduced the report on St. Martin Catholic Elementary School Architectural Design and presented a visual overview of the design of the school.

Controller Whitwell answered questions of Trustees.

9.1 Capital Projects Update

Controller Whitwell presented the Capital Projects Update.

9.2 Student Trustees' Update

Dallas McMahon, Student Trustee, presented a brief verbal update on the current activities of the Student Senate.

Student Trustee McMahon provided information on the OSTA-AECO Board Council Conference held on February 6-9, 2014 in Ottawa.

9.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Lee Ann Forsyth-Sells

Teresa Lenahan, Junior and Senior Success teacher at Lakeshore Catholic High School is the 2014 Niagara Catholic recipient of the Lincoln Fabrics Ltd. Annual Teacher Award which was presented at the BEC Annual Partners breakfast on Friday, February 7, 2014.

Superintendent Baldasaro

Kirsten Moore-Towers, who spent her Catholic elementary school career as a student at Assumption Catholic, St. Alfred Catholic and St. Denis Catholic schools, is a member of Canada's Figure Skating Team competing at the 2014 Winter Olympic Games in Sochi. Kirsten was a recipient of an Olympic Silver medal for the Figure Skating Team competition.

Director Crocco

On Wednesday, February 5, 2014 Liz Sandals, Minister of Education was in Niagara and visited Niagara Catholic. Director Crocco reported that various issues facing Niagara

Catholic were discussed. He also reported that he had presented the Minster with a copy of Niagara Catholic's System Priorities Mid-Year Progress Review 2013-2014.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – January 28, 2014

Director Crocco highlighted the Spotlight on Niagara Catholic – January 28, 2014 issue for Trustees' information.

1.2 Calendar of Events – February 2014

Director Crocco presented the February 2014 Calendar of Events for Trustees' information.

1.3 CCSTA 2014 AGM and Conference June 5-7, 2014

Director Crocco reminded Trustees that the CCSTA 2014 AGM and Conference will be held from June 5-7, 2014. Trustees were asked to confirm their attendance by March 31, 2014 with Kristine Murphy.

1.4 Automated External Defibrillators (A.E.D.) Elementary Schools

Director Crocco announced that through training and funding partnership with Health Niagara 51 Automated External Defibrillators (A.E.D.'s) will be installed in all of our elementary schools beginning in February 2014.

1.5 OCSTA Professional Development Session Conflict of Interest – Module 11

Vice-Chair Burkholder and Trustee O'Leary reported on the OCSTA Professional Development Session on Development Session Conflict of Interest – Module 11 and discussed items in the report. Trustees suggested that a more in-depth presentation on Conflict of Interest should take place at a later date.

Chair Burtnik, Vice Chair Burkholder and Trustee O'Leary answered questions of Trustees.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Crocco informed the Board that a report on Elementary Learning Kindergarten Program (ELKP) open houses and registration, along with French Immersion registration will be presented by Superintendent Mark Lefebvre at the March Committee of the Whole Meeting.

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

THAT the Committee of the Whole move into the In-Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 10:04 p.m. and reconvened at 10:52 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Sicoli

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 11, 2014.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on January 14, 2014 as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on January 14, 2014 as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee MacNeil

THAT the February 11, 2014 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:55p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 11, 2014.**

Approved on **March 4, 2014.**

Rhianon Burkholder
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer